

**2018 Wedding Show**  
*at the Packard Proving Grounds Historic Site*  
**March 25, 2016 1-4pm**

**Application for Exhibitors/Vendors**

Date \_\_\_\_\_

Company Name \_\_\_\_\_

Type of Business \_\_\_\_\_

Type of Product or Service \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Website \_\_\_\_\_

Facebook \_\_\_\_\_

Have you provided products and/or services for an event at the PPG? \_\_\_\_\_

**Please include an email with pictures of the products/services that you provide that we can use for advance promotion for the wedding show.**

**Exhibitor Space/Type Desired:**

- 6' Table \$150**  
*One 6 ft table per vendor – 2 chairs provided, no access to electricity – no back drops – must bring your own table covering.*
  
- 8'x 8' Vendor Space \$200**  
*Located around the room perimeters with access to electricity and back drop display area against the wall, tables are not provided.*

**All vendors must be approved. You will be notified by email either way**

Upon approval, you will receive an invoice that you can pay by check or credit card online.

# 2018 Packard Proving Grounds Wedding Show

## Show Rules and Guidelines

Any and all damages to the facility which are specific to a vendor, are the expense of that vendor.

All decorations, equipment (including extension cords and power strips) and supplies must be provided by the vendor.

Vendors and their employees or representatives must confine their activities to their own space. Handouts (including literature, souvenir items and promotional material) may be distributed only from your own display space; not from the aisle. No walking around to pass out any materials.

Vendors need to be available at all times during the show. Please be sociable to attendees and other vendors.

If your business provides more than one service or type of product, you will need to disclose all items/services on this application. We reserve the right to limit the exhibited items/services. If items/services are not listed on the application form and are brought to the Show, you will be asked to remove them or will we have the right to ask you to leave without refund.

Free samples of foods and drinks are encouraged, but must follow Macomb County Health Department, Serv-Safe and any applicable state, federal and local guidelines and provide copies of appropriate license(s).

It is permissible to collect contact information from attendees and offer give away items and/or drawings.

Set-up may begin at 10:00AM and be COMPLETED by 12:30PM, on day of show.

Take down will NOT begin until 4:00PM and must be completed by 5:00PM.

All garbage must be bagged and placed in the dumpsters, cardboard boxes must be flattened before placing them in the dumpsters onsite.

There are no refunds for cancellations.

### Upon acceptance as a vendor, you will receive:

- Room layout – vendors can request their location preferences, but specific assignments are not guaranteed.
- Media images and quotes - to help you spread the word about the show
- Set up instructions

**Contact Mary Anne @ 586-943-5785 cell/text | [MaryAnne@PackardEvents.org](mailto:MaryAnne@PackardEvents.org)**

I understand the terms and agree to abide by them.

Signature \_\_\_\_\_ Printed Name \_\_\_\_\_